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20 September 1956

MEMORANDUM FOR: Chiefs, FBIS Field Bureaus

FROM: Chief, FBIS

SUBJECT: Letter of Instruction

GENERAL

1. Recent special services rendered by FBIS included:

a. A supplement to the Daily Report on world radio and press reaction to United States and United Kingdom withdrawals of Aswan Dam aid offers. [redacted] 50X1

b. Daily roundups of the rapidly developing Suez Canal situation, carried in the "Pink Sheet" throughout the month. [redacted] 50X1

c. Daily roundups of world press and radio comment on the Suez Canal prepared by the London Bureau for Embassy use in briefing the Secretary of State during the August and September London Conferences. This report was also used in Washington on the B-wire. [redacted] 50X1

d. A special report on Cairo broadcasts to Greece, prepared upon request of the Department of State. [redacted] 50X1

e. Intensive coverage of the unidentified anti-Nasir station broadcasting in Arabic to Egypt, and a special report to GCI on this station's location and characteristics. [redacted] 50X1

f. Continuation of the special wire service to Ambassador Johnson in Geneva. [redacted] 50X1

2. The FBIS field reception tests in Tangier encountered many technical problems including severe interference from high powered transmitters in the area. The survey team left Tangier on 27 August for Spain, the Balearic Islands, Sicily and Tunis and returned to Tangier prior to visiting Accra. [redacted] 50X1

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3. The FBIS survey by [] of West Coast Bureau in San Jose, Costa Rica revealed that reception was not as good as had been expected. Tests were also made in Lima, Peru; Quito, Ecuador; Bogota, Colombia, and Panama. Results are under study. [] 50X1

4. New standing requirements of FBIS for routine internal dissemination of intelligence material were furnished the Liaison Division Office of Central Reference. FBIS interest in the analysis of press as well as radio material, and in the development of foreign television broadcasting was reflected therein. [] 50X1

5. The FBIS German Bureau was commended for support given a recent Bonn Base request for coverage of Communist press exploitation of controversial statements by Herbert Wehner, leader of the SPD in West Germany. [] 50X1

6. A report by BBC concerning interference by VOA Munich operating on 173 kcs with reception of the main Hungarian Home Service was referred to USIA. In the view of BBC engineers this interference was due to ionospheric modulation. FBIS did not question the use of 173 kcs by VOA since this is outside our province, but the fact that BBC is the sole source of material monitored from this service which is published in the FBIS Daily Report and distributed to USIA was brought to USIA attention. [] 50X1

7. After preliminary testing, Peking NCNA announced a complete changeover from numeral code to facsimile transmissions using Kanji characters, effective 1 September. Hellschreiber page printers on Okinawa cannot handle such transmissions effectively, and immediate steps were taken to explore sources of suitable equipment in Japan and Germany. [], Chief Engineer Okinawa went to Tokyo on TDY in this connection, and Tokyo Bureau was authorized to purchase Japanese equipment to handle this transmission at Okinawa at a cost of about \$2000. An additional Japanese page printer may be needed at an additional cost of about \$1500. Because of the Chinese Communist Party Congress starting on 15 September one tape printer from East Coast Bureau was flown to Okinawa for immediate use. [] 50X1

8. Several attempted thefts of antennae wire at the Hokkaido Bureau necessitated further protective measures. Each pole is wrapped with a loose skirt of barbed wire, and antennas are tied at every insulator

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so that wire can be removed only if each pole is climbed separately. These measures, plus the existing alarm system should reduce the number of such attacks. [redacted] 50X1

9. Construction: [redacted] 50X1

a. In Okinawa the final phase of the housing construction program is 30 per cent complete.

b. The West Coast Bureau air conditioning system is again in operation after installation of a new compressor and modification in controls.

c. Bench construction in connection with the Mediterranean Bureau monitoring booth modernization program was completed. Material for the remainder of the project has arrived at the Bureau.

10. Several formal on-the-job training courses in FBIS headquarters are being established for Office of Training accreditation. Courses will include a basic training program for all new employees; editorial training for all new editors; basic propaganda analysis training for editors; and propaganda analysis orientation for supervisory field editors. [redacted] 50X1

11. Although Typhoon Emma caused damage to the Okinawa Bureau on 7-9 September, Bureau operations continued without interruption and the Bureau staff is to be commended for its performance during the typhoon. Damage in the operations area consisted of broken shutters, cracked windows in buildings and extensive loosening of all antennae. Land communications lines functioned well throughout the storm. In the housing area there was considerable damage to screens, windows, shutters and paint on the windward side of buildings and extensive water penetration. One Okinawan employee was blown off the BOQ club roof and suffered a dislocated shoulder, wrist, and ribs. [redacted] 50X1

12. FBIS London Bureau has attained notable success in standardizing processing and monitoring techniques with the BBC Monitoring Service. The improved techniques now in use by the BBC Monitoring Service have resulted in more efficient operation, although restoration of coverage by the BBC has been negligible. Progress has been more in the direction of informal acceptance of specific FBIS technique requirements by the BBC, than formalized commitments. So long as the basic purpose is accomplished it is not the intention of FBIS to press BBC for the formalities. [redacted] 50X1

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EDITORIAL COMMENT

1. General

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It is appropriate for all editors from time to time to re-emphasize in their own minds the desirability of couching all our messages and publications in the best possible English style. Carelessness may develop in the rush of work, but this must be guarded against out of respect for the prestige of the organization. In regard to sentence structure, the following should be kept in mind: Keep modifiers where they belong, with particular consideration for adverbs, restrictive phrases and clauses; use commas where they must be used but do not use them where they may be omitted. Keep paragraphs between eight and twelve lines in length. In reviewing copy for form before passing it to the teletypist, refer to the following guides in this order:

- a. FBID Field Manual
- b. GPO Style Manual (1953 Edition)
- c. Webster's Dictionary

2. Mediterranean Bureau

a. Recently an item was ordered from Vienna scrutiny of Borba as the result of a single sentence buried in a summary of the broadcast of a Yugoslav press review. The sentence mentioned the apparent reacceptance of Nagy into the Hungarian Workers Party. In the future, it is requested that such important broadcast news breaks be filed as FYI's separately or in even fuller form.

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b. In Albanian copy care should be taken to distinguish between Acting Minister and Deputy Minister.

50X1

3. German Bureau

The new format of the West German Press Review is appreciated. It will facilitate perusal by Daily Report users.

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4. West Coast Bureau

a. It is FBIS custom to supply briefs with two- or three-word headings which serve as titles and make it easy for our users to locate quickly and easily the subjects in which they are interested. Normally an FBIS brief heading is a descriptive phrase containing

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the noun or nouns which name the subject of the brief. The heading usually contains no verb. All editors are requested to review this matter and to adhere to this custom in the future. [] 50X1

b. Closer editorial proofing of teletype copy before monitors go off duty would permit the Bureau to initiate corrections and thus eliminate many 24-hour delays in answering queries. [] 50X1

c. The handling of the Peking Dictation Mandarin item, 1500 GMT August 28 concerning the capture of "special agents sent by the U.S. special-agent organization" was excellent. The editors are commended. [] 50X1

5. West Coast and Okinawa Bureaus

A further note on economic abstracts: Items having to do with international trade or aid matters, even though they are economic in nature, should be filed as regular briefs. An item as important as W292047 Peking NCNA English Morse 291918 concerning CPR aid to Outer Mongolia should be filed as text and not as a brief, and certainly not as an economic brief, which receives only deferred handling here. [] 50X1

6. Okinawa and Saigon Bureaus

It is requested that an effort be made to use full lines within paragraphs in teletyping. Compliance with this request will assist this Office in setting copy up for typing here. [] 50X1

PROPAGANDA ANALYSIS COMMENT

1. FYI's prepared during the month by the Mediterranean and Austrian Bureaus provided the basis for sections in the 30 August Survey of USSR Broadcasts and exemplify field support for propaganda analysis at its best. A Kyrenia FYI calling attention to an apparent change in the editorship of the Bulgarian Otechestven Front, gleaned from the identification of members of a Bulgarian journalists' delegation to the USSR, was incorporated in a Survey section on cross-currents in attacks on the "Chervenkov cult." Austrian Bureau FYI's led to a Survey section on the continuing literary ferment in Poland. Vienna was complimented on another FYI outlining in detail the findings from a survey of five months' issues of Rabotnichesko Delo with respect to the order of precedence in which Party and Government officials are listed. [] 50X1

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2. FYI's on treatment of major intra-Bloc or international developments in Satellite Home Service news and commentary programs and newspapers will be appreciated when the extent of that treatment is not apparent from texted material. Moscow has recently withheld reportage and comment to the Satellites on some major events, perhaps to sustain the facade of Satellite independence by letting Satellite media speak for themselves. Examples were comment on the outlawing of the West German Communist Party, beamed worldwide by Moscow to all except Satellite audiences, and the 31 August Tass announcement on nuclear testing which Moscow broadcasts to all Western audiences and in Mandarin but not to the Satellites. [redacted]

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3. The Moscow radio forums on East-West and Soviet-U.S. relations, using statements submitted in writing or tape-recorded by Western cultural figures, scientists and others have aroused considerable consumer interest. There is particular interest in the extent to which this technique will be used in the future and the degree of tailoring for specific foreign audiences. [redacted]

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4. It is anticipated that the standardized propaganda analysis orientations mentioned in paragraph 10 under GENERAL above will help develop more fully the field's capabilities to support propaganda analysis and will assist in streamlining special services to Radio Propaganda Branch in the mutual interest of the Branch and the bureaus. [redacted]

50X1

5. Radio Propaganda Branch, in calling attention to the 26 August Atomic Energy Commission release on Soviet detonation of a nuclear device pointed out that the Soviet Union has acknowledged nuclear testing six times, not three as indicated in the release; that, at variance with a statement in the release, the Soviet Union has at least once given verbal assurance of safety measures in the conduct of its testing; and that AEC could have strengthened its case by noting that four, not two, of the six Soviet acknowledgments followed immediately upon U.S. disclosures. [redacted]

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ADMINISTRATION [redacted]

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1. The post differential for classified personnel in Cyprus was raised from 10 to 15 per cent on 12 August by the Department of State, and the increase was applied to FBIS.

2. The native wage scales of the Saigon and Austrian Bureaus were revised upward following similar action by the U.S. Embassies in Saigon and Vienna.

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3. The retirement section of Public Law 854, enacted on 31 July 1956, provides several increased benefits for Federal employees including increases in annuities of up to 25% for personnel with 30 or more years of service. Survivor and disability benefits are also liberalized. Withholdings from salaries for contribution to the retirement fund will be increased from 6% to 6 $\frac{1}{2}$ % beginning 7 October 1956. New salary tables will be sent to the Bureaus as soon as they are available.

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4. The new FEIS standard Time and Attendance form is expected from the printers' by the end of October.

5. Lately, increased amounts of personal matter addressed to individual employees have been forwarded to new duty stations through the official pouch or mail. Much of this material consists of advertisements, magazines, technical manuals, etc. The necessity for forwarding personal correspondence is understood, and this is permitted until the individual's change of address has had time to take effect, but incidental matter such as that described above should not be forwarded through official mail channels.

6. The following issuances have not previously been reported:

FBIS Notice No. 56-26	Distribution: F-3
56-27	F-3
56-28	F-6 (Bureaus)
56-29	F-3
56-30	F-3
56-31	F-3
56-32	F-3
56-33	F-3
56-34	F-3
56-35	F-3

PERSONNEL CHANGES1. Transfers to FBIS:Assignment:

Clerk Typist
Eng. Staff

Clerk
Editorial Branch

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2. Transfers Within FBIS:

From:

To:

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Editor Senior Editor
Editorial Br. East Coast Bur.

Chief, Wire Section Chief Editor
Editorial Br. Okinawa Bur.

Editor Senior Editor
Editorial Br. London Bur.

Intell. Officer Editor
Saigon Bur. Editorial Br.

Publications Ed. Chief
Editorial Br. German Bur.

Editor Editor
Editorial Br. WCB

Editor Editor
WCB Okinawa

Radio Operator Radio Operator
WCB ECB

Editor Prop. Anal Off.
Editorial Br. RPB

Engineer Engineer
Mediterranean Bur. ECB

3. Transfers From FBIS:

From:

Chief, FBIS

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